

# JACKLINE NAMPEERA

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## SOFTWARE

Excel	★ ★ ★ ★ ★
PowerPoint	★ ★ ★ ★
Word	★ ★ ★ ★
Photoshop	★ ★ ★
Adobe illustrator	★ ★ ★ ★

## LANGUAGES

English	★ ★ ★ ★ ★
Turkish	★ ★ ★
French	★

## PROFILE

- I'm **self-motivated, hardworking, passionate about work** and a **team player** with experience in **analytical abilities, Supervisory roles, Data analysis** and **Microsoft office packages, computer applications**, excellent **interpersonal** and **communication skills** with proven **team building skills** but also with excellent **problem identification** and solving skills comfortable working in variety of environments.

## CAREER OBJECTIVES

- To obtain any position in any organization where I can exploit my skills and experience.
- To coordinate with development teams and software engineers to recommend solutions to maximize performance and efficiency
- To acquire an opportunity to widen my knowledge and expertise in new product and quality industrial development applications.

## **COMPETENCES AND SKILLS**

- Excellent analytical laboratory skills.
- Excellent Interpersonal and Communication skills
- Microsoft packages such as Microsoft excel, word, access and outlook and power point.
- very flexible with nature of the job also, with a very positive attitude towards work
- I have the eagerness, quick to learn and an amazing experience in team work.

## **WORK EXPERIENCE**

### **NICE HOUSE OF PLASTICS**

I'm currently working as Quality Assurance Inspector at Nice House of Plastics, the leading manufacturer of plastics including all house hold materials, table ware and pens in Uganda.

#### **Responsibilities held**

- Carrying out parameter checks of products at regular intervals in all sections.
- Approving in-process production by confirming specifications, carrying out tests, communicating required adjustments to production supervisor
- Documents inspection, completing reports and logs, summarizing rework and waste, inputting data into quality database and data analysis.
- Approving finished products by confirming specifications, conducting visual and measurement tests, returning products for rework and confirming the rework.
- Trainings to operators about quality measures and expectations.
- Creating and implementing systems that ensure quality efficient improvements within manufacturing process aimed at reducing defect rate and reprocessing of products.
- Informing the production team of any abnormality and stop machine producing out of tolerance products.
- Ensure proper housekeeping of all production areas
- Routine inspection/calibration of measuring devices to ensure accuracy
- Approve all incoming raw materials by confirming specifications, carrying out tests, rejecting and returning unacceptable materials
- Maintaining safety and healthy work environment

## **BANDA COMMUNITY DEVELOPMENT ORGANIZATION.**

I'm worked as a volunteer till 2019 in the above organization under Banda community Development Programme (BCDP) which was formed in 1985 by the concerned community members to help in the community activities of Banda.

My Roles under the program as a coordinator i.e. educating the community about the following programs

- Teaching Computer programs e.g. adobe illustrator, screen printing and graphics applications to the youth. This reduces unemployment in the youth
- coordinating and participating in Guidance and Counseling to the youth
- Event arrangement and event planning.
- Maintenance and use of safe water
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- Actively participated in patient care and hospitality at Banda Community Clinic
- Educating the community/creating awareness about child and domestic violence and what to do when it happens.
- Educating the community about human rights and how to keep law and order etc. to reduce crime rates.

## **CIPLA QUALITY CHEMICAL INDUSTRIES LIMITED.**

Cipla Quality Chemical Industries Limited (Cipla QCIL) is a pharmaceutical manufacturing company, which manufactures and delivers anti-retroviral (ARV), anti-malarial (ACTs) and hepatitis B medicines.

Position: Graduate trainee as Quality Control/Quality Assurance Officer and production where I gained experience in the following responsibilities.

- Carrying out laboratory tests on raw materials, intermediates and final products to ensure consistency in quality of the final products.
- Ensuring that product and materials are in conformance within internal quality standards and customer requirements.
- Calibrating equipment and instruments per schedule.

- Carrying out laboratory tests on both portable and purified water such as determining amount of carbon in water and other chemical and physical tests
- Carrying out stability tests on stability batches.
- Ensuring stability batches are monitored and stored in a controlled environment.
- Engage and enforce all procedures and protocol as per SOP or approved changes and in accordance with the requirements.
- Making Annual Product Quality Reports (APQR) of products manufactured
- Shop flow activities such as giving line clearance, conducting in-process checks at all stages of production and environment monitoring.
- Preparing Standard Operating Procedures (SOPs), their renewals, issuance, withdrawal and disposal.
- Documentation assembling and review of Batch Manufacturing Record (BMR), Batch Product Report (BPR) and review of Test Request Forms (TRF) and Analytical test reports (ATR).
- Data entry and data integrity.
- Quality Management Systems (QMS); handling self-inspection, change control, deviations and product recall cases.
- Validation and qualification, all the current Good Manufacturing Procedures are followed to ensure that the products are of consistent quality.

### **UGANDA VIRUS RESEARCH INSTITUTE (UVRI)**

Uganda Virus Research Institute (UVRI) is a Public Health Institute One of the constituent institutes under the Uganda National Health Research Organization (UNHRO) I was based in Research and Serology Departments where I equipped myself with the following;

- I developed skills in research as a lot of research was always being carried out in different sectors of medical research council (MRC) of life like microbiology. In addition to that, I was awarded a certificate of participation in research competition.
- carried out biochemical tests on human Samples such as determining amount of electrolytes, complete blood count hence advancing my skills in carrying out tests
- Documentation. Most documentation was done online and files achieved in respective folders and data about patients was kept confidential.

## **EDUCATION BACKGROUND**

<b>DURATION</b>	<b>INSTITUTION</b>	<b>ACHIEVEMENT</b>
2019-present	İzmir Institute of Technology	Master's Degree of Science in Chemical Engineering
2017-2018	Vex signs	Certificate in Graphics and Screen Printing.
August 2012-August 2016	Kyambogo university	Bachelor's degree of science in Chemical engineering
February 2010-December 2011	Mayhill High School	Uganda Advanced Certificate of Education
February 2006-December 2009	Bishop Kivengere Girls' School	Uganda Certificate Of Education

## **ACHIEVEMENTS**

- Professionalism
- Carried out and monitored chemical and physical test experiments and results, this increased the production rate by 18%
- Supervisory responsibilities and skills.
- Data integrity
- Leadership as I was the treasurer Association of Chemical Engineering students, (ACES) Kyambogo University.
- Worked closely with production team and quality assurance department to improve process and production rate by 20% and 30% in years respectively by
- Good documentation and review taking good care of records

## **INTERESTS and HOBBIES**

- Scientific Research
- Volunteering
- Reading
- Swimming and Basket ball

## **CERTIFICATES:**

- Recognized as of the year 2017/18 and 2018/2019 at Nice house of plastics
- A certificate of participation in environment management and safety by Ministry of Energy.
- I was awarded a certificate of participation in a research project competition at Uganda virus research institute
- I was also awarded a certificate of appreciation for being a treasurer in Association of Chemical Engineering Students. (ACES).

## **AWARDS:**

- Employee of the year 2018, Nice house of plastics
- Trainee of the month, July 2016, Cipla quality chemicals limited.

## REFERENCES

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